

**Antrim County**  
**District 7**  
**Commissioner Dawn LaVanway**  
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**231-631-1840**

**September 2022**

**County Employment Opportunities-**

- Airport Manager (FT)
- Antrim County Transportation-Driver (PT); Charles Brown will switch to this position.
- Barnes Park-Park Ranger-seasonal; William Heisterkamp began work on Aug. 24<sup>th</sup>.
- Commission On Aging- Homemaker (PT)
- Commission On Aging-CENA (FT)
- Commission On Aging-Cook (FT)
- Commission On Aging-Site Coordinator (PT)
- County Administrator (FT)
- Maintenance-Custodian-(FT): Dennis Miller began work on Aug. 29<sup>th</sup>.
- Register of Deeds-Clerk II- (PT) Cynthia McPherson began work.
- Sheriff's Office-Animal Control Officer-(PT)
- Sheriff's Office-Assistant Cook-Jail (FT) Candidate in background check.
- Sheriff's Office-Civil Process (PT) (2 positions)
- Sheriff's Office-Corrections (FT) (3 positions)
- Sheriff's Office-Dispatcher (FT) (2 positions)
- Sheriff's Office-Road Deputy – (FT) (3 position)
- Veterans Service Officer I-(FT) Interviews are scheduled Sept. 13<sup>th</sup>.

**Staffing-**

Reminder: County Administrator and Airport Manager positions are located on the County website if interested in applying.

**Park Coordinator Position-**

The Park Coordinator position according to state law will have to receive benefits in the winter months due to the position working eight months and the County has more than 50 employees. Due to not being a union position, the person can help with another department if needed during the winter months if there is not much work for this position. This is a position in which they will be working on maintaining the parks, writing grants and making sure things are ready for spring.

***Moved by Bargy, seconded by Ricksgers, the Board approve the change of the Park Coordinator position from seasonal to part-time***

**regular. Motion carried as follows: Yes-Bargy, Boettcher, VanAlstine, Ricksgers, LaVanway, Helwig; NO-Rubingh, Marcus; Absent-Watrous.**

**Full time jail cook-**

The part-time jail cook position has been open and advertised for over a year, with no credible applicants. The County hoped to increase the position to a second full-time position to encourage more individuals to apply.

**Moved by Helwig, seconded by Bargy, to approve increasing the part-time cook in the jail to a full time cook position and authorize the appropriate budget amendment. Yes-Bargy, Boettcher, Ricksgers, Helwig, Marcus; No-Rubingh and LaVanway; Absent-Watrous and VanAlstine.**

**MAINTENANCE OF BUILDINGS-**

**County Admin Building-**

Tom Frey, Progressive AE Construction Management (CM) firm addressed the Board on the Antrim County Building Facade Plan options.

**Motion by Bargy, and seconded by Rubingh, that the Board approve to TABLE the County Building Facade Plan pending further discussion and planning. Motion as follows: Yes – Rubingh, Bargy, Ricksgers; No – Boettcher, VanAlstine, Helwig, LaVanway, Marcus; Absent – Watrous. MOTION TO TABLE – FAILS**

**Moved by Boettcher, and seconded by LaVanway, that the Board approve the facade replacement plan and budget provided by Progressive AE, Inc. and proceed with an amendment to the contract with Progressive AE, Inc. to provide specifications and drawings for the full building façade replacement option, with a corresponding budget amendment of \$3.45 million to come from the American Rescue Plan Act (ARPA) Funds. Motion as follows: Yes – Boettcher, VanAlstine, LaVanway, Helwig; No – Rubingh, Bargy, Ricksgers, Marcus; Absent – Watrous. TIE VOTE – FAILS**

Rubingh brought the motion back on the August 18<sup>th</sup> meeting agenda. Discussion followed.

**Moved by LaVanway, seconded by VanAlstine to approve the façade replacement plan and budget provided by Progressive AE, Inc. and proceed with an amendment to the contract with Prograssive AE, Inc.**

***to provide specifications and drawings for the full building façade replacement option, with a corresponding budget amendment of \$3.45 million to come from the \$4.5 million American Rescue Plan Act Funds from the Federal Government. Motion as follows: Yes- Rubingh, VanAlstine, LaVanway, Ricksgers, Helwig; No-Marcus, Watrous, Bargy. Absent-Boettcher. Motion passed.***

**Commission on Aging-**

Flooring will be replaced for the entire seating area and back storage room tentatively scheduled for October 3 – 7.

**Sale of County Building-**

The County Maltby building (Nifty Thrifty) will be for sale with Dave Ciganick as the realtor and will be paid out of the proceeds of the sale.

***Motion by Boettcher, and seconded by Helwig, that the Board approve and authorize the amended Agency Agreement for Commercial Properties (Properties for Sale), the Disclosure Regarding Affiliated Business Associations, and the Disclosure regarding Real Property Estate the Maltby Building (Nifty Thrifty) and approve a listing price of \$129,900. Discussion followed. Motion carried as follows: Yes- Rubingh, Bargy, Boettcher, Ricksgers, Helwig, Marcus; No-LaVanway; Absent-Watrous and VanAlstine.***

**Property deeded-**

***Moved by Bargy, and seconded by Helwig, that the board approve deeding the North 50' of Lot 1, Plat of Torch Woods (the Waring Road Public Access), Property tax #05-12-765-001-00 to Milton Township for \$1.00, with a deed restriction that requires the property to be used for public recreation as an access to Torch Lake in perpetuity, and authorize the Board Chair to execute the deed. Motion carried as follows: Yes-Rubingh, Bargy, VanAlstine, Ricksgers, LaVanway, Helwig, Marcus; No-Watrous; Absent-Boettcher.***

**Walk through Barnes Park:**

A walk through of the park is scheduled for Sept. 16<sup>th</sup> at 4 p.m. to show people what the plans are for improving the park with more campsites, reforest the central field and expand the playground with new equipment and trails to the bathrooms. There is also emphasis on barrier free improvements.

### **Natural Hazards Mitigation Plan (NHMP)-**

Leslie Meyers, Emergency Service Coordinator has created a draft plan to follow if a natural hazard or disaster should happen within the County. Creating and updating hazard mitigation plans follows a defined process of identifying hazards within the county, analyzing the risks posed by those hazards, establishing priorities for addressing those risks, and choosing specific actions that will mitigate those risks. Under the Disaster Mitigation Act (DMA), state and local governments are required to adopt a state or local hazard mitigation plan (LHMP) approved by FEMA in order to qualify for federal hazard mitigation project grants. Hazard mitigation plans are valid for five years from the date of FEMA approval. You can find the current plan at the following:

[https://cms5.revize.com/revize/antrim/plans\\_policies/plans/Natural%20Hazards%20Mitigation%20Plan%202015.pdf](https://cms5.revize.com/revize/antrim/plans_policies/plans/Natural%20Hazards%20Mitigation%20Plan%202015.pdf). The draft plan is on my website as an attachment under county reports.

### **Vehicles for sale-**

The County is selling vehicles on <http://govdeals.com>. The auction ends Sept. 12<sup>th</sup>.  
2009 Ford Crown Victoria ends 8 p.m. Eastern Time \$600 starting bid.  
2011 Freightliner M2 106-Bus 410—ends 8:30 p.m. ET \$2500 starting bid.  
2011 Freightliner M2 106-Bus 411—ends 9 p.m. ET \$2500 starting bid.  
2015 Ford Econoline M2 106 Bus 417 —ends 9:30 p.m. ET \$2500 starting bid.

### **Probate Court-**

If you are 60 or older and an Antrim County resident probate court will help you create a durable power of attorney at no cost. Contact Donna at 231-533-6681. Reasons to create a durable power of attorney:

- I am healthy today but I want my future wishes to be known.
- I do not want the court or strangers making decisions for me.
- I have a family member or friend that I can trust to carry out my wishes.

### **Smart 911/RAVE Alert-**

Sign up for the Smart 911/RAVE alert program. Search “Smart 911” in your mobile app store or text “Smart911” to 67283 to receive the download link via text message or <https://www.getrave.com/login/antrimcounty>.

### **Jail Inmate tracking system (RFP)-**

Antrim County is seeking sealed requests for proposals for radio frequency identification technology (RFID) for inmate tracking and effective jail operation needs. Proposal specifications may be obtained at

[https://cms5.revize.com/revize/antrim/Jail\\_RFID%20Inmate%20Tracking\\_SPECS\\_Final.pdf](https://cms5.revize.com/revize/antrim/Jail_RFID%20Inmate%20Tracking_SPECS_Final.pdf). Deadline of bids is September 21, 2022.

### **Business Connector Series-**

The Antrim County Economic Development Corporation will be hosting a Business Connector Series on Tuesday, September 20, 2022 at 10 a.m. via a zoom webinar. Presenters will be Housing North and Northern Michigan Community Action Agency. Link is at [https://www.antrimcounty.org/news\\_detail\\_Tz\\_R35.php](https://www.antrimcounty.org/news_detail_Tz_R35.php).

### **Antrim County Committee Vacancies-**

The County is seeking notice of interest for positions on committees. You can find all openings at [https://www.antrimcounty.org/news\\_detail\\_T2\\_R34.php](https://www.antrimcounty.org/news_detail_T2_R34.php).

### **PFN Letter of Support-**

The County was asked by Peninsula Fiber Network for a letter of support for a grant to install middle mile broadband.

***Moved by Bargy, and seconded by Boettcher, that the Board approve and authorize the Chair to sign the letter of support to PFN for their grant application to the National Telecommunications and Information Administration (NTIA) for their Enabling Middle Mile Broadband Infrastructure Program grant, as amended. Motion carried as follows: Yes-Rubingh, Bargy, Boettcher, Ricksgers, LaVanway, Helwig, Marcus; No-None; Absent-Watrous and VanAlstine.***

